

GENERAL ASSEMBLY



MINUTES

1st MEETING OF 2018-2019

MAY 3, 2018 AT 6:00 PM

ULSU Council Chambers

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 17 VOTING MEMBERS (QUORUM IS 10 VOTING MEMBERS)

CYNDI STARZYK-FREY – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **LEILA METHOT** – MANAGEMENT REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

ATTENDANCE: **HAILEY BABB** - CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP, **CHERI POKARNEY** – GM, **SUSAN CURTIS** – EA (RECORDER).

ABSENT: **CYNDI STARZYK-FREY** – CHAIR, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **LEILA METHOT** – MANAGEMENT REP

GUESTS: NONE

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [21793GA]

MSC: E. Pullan/J. Jones

BIMT the General Assembly adopt the agenda of May 3, 2018.

Carried

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

None at this time – 1st meeting of the term.

3. CHAIR REMARKS

None at this time.

4. PRESENTATIONS TO COUNCIL

None at this time.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

5.1 PRESIDENT – *Laura*

- I have been busy transitioning.

5.2 A. VP OPERATIONS & FINANCE – *Daan*

- I have been Transitioning.
- Reviewed the budget from last year.
- I have been creating some Google forms so everything will be online.
- Created a form for receipts.

B. FINANCIAL UPDATE (Insert 5.2) – *Daan*

- We are doing pretty good, the year is just beginning.

5.3 VP STUDENT AFFAIRS – *Jessica*

- I have gotten some club ratifications to read through.
- I will be interviewing candidates for Fresh Fest.

5.4 VP ACADEMIC – *Imogen*

- I have assigned all of the GA to committees. I will be sending out the list of assignments.

5.5 VP EXTERNAL – *Victoria*

- I have been busy transitioning.
- I am working on communications letters for MLAs and cabinet ministers.
- I will be going to the CASA Foundations Conference and the CAUS changeover.

5.6 GENERAL ASSEMBLY ANNOUNCEMENTS

Nothing to report

6. ITEMS FOR INFORMATION

6.1 DECLARATION OF CONFLICT OF INTEREST – GLC - *Imogen*

Policy XXI – Fraternities & Sororities, item 6.1.3.2.1 states: If the VP Academic is a member of a ratified fraternity or sorority then a member of the General Assembly will be a member of the Greek Life Council.

I am a member of Kappa Beta Gamma and therefore can't Chair.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATIONS – Jessica

All of these look good.

MOTION [21794GA]	<u>MSC: J. Oluchi/ J. Diaz</u> BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year: Audio Engineering Society Calgary Campus Finance Club Calgary Management Student Society Management Students' Society Musical Theatre Society Object Manipulation Club Physics & Astronomy Club Spartan Club Cauldron Club The Courtyard ULeth New Democrats ULeth Swing Vocal Harmony Singers WUSC Carried
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7.2 GREEK LIFE RATIFICATION – KAPPA SIGMA - Jessica

MOTION [21795GA]	<u>MSC: L. Bryan/J. Davidson</u> BIMT the General Assembly ratify Kappa Sigma for the 2018-2019 academic year: Carried
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8. ITEMS FOR ACTION: ULSU BUSINESS

8.1 OPERATING BUDGET (Insert 8.1) – Daan

Daan Reviewed the Operating Budget.

MOTION [21796GA]	<u>MSC: V. Schindler/E. Pullan</u> BIMT the General Assembly approve the 2018-2019 ULSU operating budget. Carried
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8.2 TRAVEL BUDGET – Daan

We are the only school that does not preapprove their travel budget for the year. This way we can book flights well in advance and get a better price. This will open up opportunities for other executives to travel. We will be posting all of our budgets as an item for information. We will have to stay fiscally responsible. This will basically save us money, that is the reason why we are requesting it.

MOTION [21797GA]

MSC: V. Schindler/S. Quinn-Ost

BIMT the GA approves \$33,000 for travel expenditures to be used in the 2018/2019 school year. Monies to come from the All Travel Conference/per diem budget line.
Carried

8.3 HEALTH & DENTAL PLAN SWAG– Cheri

This is an annual expense for the Health and & Dental plan to hand out swag to students.

MOTION [21798GA]

MSC: D. Smit/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$2,500 for Health and Dental plan swag. Monies to come from Health & Dental Miscellaneous.
Carried

8.4 QIP - FRESH FEST BUDGET (Insert 8.4) – Daan

QIP is funding is money that comes from the University. This year we are doing a two day jamboree. We did make some cuts, we aren't doing fresh flicks. We are keeping Rumble in the Jungle and it will be a free event. We will have different genres so we can target more students. We don't have a lot of worry about the event not selling out.

MOTION [21799GA]

MSC: J. Jones/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$45,000 for the Fresh Fest budget of the 2018/2019 year. Monies to come from QIP.
Carried

8.5 COCA CONFERENCE (Insert 8.5) – *Daan*

We have \$4,000 in our office travel and conference budget which is mostly used by Cheri and Riley.

MOTION [21800GA]

MSC: J. Jones/D. Smit

BIMT the General Assembly approve the maximum expenditure of \$6,166.79 for Riley Miller and Jessica Jones to attend the COCA Conference in Fredericton, New Brunswick on June 11 – 17, 2018. Monies to come from \$2,500 to come from office travel and conference and \$3,666.79 from the Executive Council conference travel.

Carried

8.6 ULSU APPAREL – *Cheri*

This is an annual expense where each Council member and permanent staff receives \$40 toward a ULSU branded jacket or sweater to wear throughout the year. We would like to order these items so you have them for September. You can get your name and position embroidered on them if you want. Tracy will email everyone the link to the catalogue.

There are 22 Council members including the chair as well as 10 Staff members.

\$40 x 32 = \$1280

10% contingency= \$128

Total = \$1408

MOTION [21801GA]

MSC: J. Oluchi/D. Smit

BIMT the General Assembly approve the maximum expenditure of \$1,408 for ULSU branded apparel at a maximum of \$40 each for each council member and permanent ULSU staff. Monies to come from Council Advertising and Promotions.

Carried

8.7 COMPUTER (Insert 8.7) – *Cheri*

The Zoo desperately needs a computer, the one they are using is around 10 years old. They will use it for day to day use, communication with brides etc.

Computer \$1490

GST \$74.50

TOTAL \$1564.50

MOTION [21802GA]

MSC: L. Bryan/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$1,564.50 for a new computer for the Zoo office. Monies to come from Capital Replacement Fund – Computers.

Carried

8.8 ULSU AGENDAS – Cheri

We use to just give out the agendas and we had so many left over at the end of the year, so we started giving out both agendas and calendars. Last year we ran out of agendas and had lots of calendars left over. This year we want to do half and half in hopes to please a larger portion of the students.

MOTION [21803GA]

MSC: V. Schindler/L. Bryan

BIMT the General Assembly approve the maximum expenditure of \$11, 850 for 2500 Agendas. Monies to come from the handbook budget line.

Carried

8.9 ULSU EVENT CALENDARS – Cheri

There was a suggestion from the GA to open up the cover design to Art students. It will be taken into consideration for next year.

MOTION [21804GA]

MSC: E. Pullan/J. Davidson

BIMT the General Assembly approve the maximum expenditure of \$6,071 for 2500 Event Calendars. Monies to come from the handbook budget line.

Carried

8.10 TABLE & STAGE SKIRTING (Insert 8.12) – Cheri

We have a stage but don't have skirting for it so we have to rent it when we have requests for skirting. We don't have skirting for catering tables either and it's important that we look more professional. Pipe and drape is like a stand with drape as a backdrop. The University wants us to purchase it and they can rent it from us. It costs us \$300 every time we need to rent a small section. This is an opportunity for us to generate revenue for the Zoo.

MOTION [21805GA]

MSC: V. Schindler/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$6,900.49 for new stage skirting, table skirting and pipe and drape. Monies to come from Capital Replacement Fund.

Carried

9. OTHER BUSINESS

Joy – is there a budget for GA events? There is a budget for GA initiatives and there are other budget lines as well that could be accessed if needed.

Cheri - There are some capital replacements that we might need to meet for this summer if we need to access that budget line.

Laura – there is a Chancellor’s dinner on May 31st and they need two volunteer students to run the coat check, they will get a free dinner. Those hours will be counted for your monthly hours, let me know if you are interested.

10. NEXT MEETING

TBD

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [21806GA]

MC: S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of May 3, 2018.

Carried